

The Institute of Chartered Accountants in Malawi

4TH ANNUAL GENERAL MEETING OF THE INSTITUTE OF CHARTERED ACCOUNTANTS IN MALAWI

DATE: 16th September 2016

VENUE: Nkopola Conference Centre

TIME: 15:00 hrs

Agenda

1. Apologies
2. Opening remarks
3. To receive and approve Minutes of the 3rd ICAM Annual General Meetings held on 18th September 2015. (*Paper No. 3*)
4. To receive Matters arising from the 3rd Annual General Meeting. (*Paper No. 4*)
5. To receive and consider the Council Report on the activities of the Institute to date (*Paper No. 5*)
6. To receive and approve the Institute's Financial Statements for the year ended 31 December 2015 (*Paper No. 6*)
7. To elect auditors for the year ending 31 December 2016. (*Paper No. 7*)
8. To elect members to the Council. (*Paper No. 8*)
9. To approve the basis for determining the subscriptions for 2017. (*Paper No. 9*)
10. To discuss any matters incidental to the profession admitted by the Chairman of the meeting as relevant business.
 - 10.1 To consider and approve amendment of Article number 38 of the Articles of Association of ICAM. The objective of the amendment being to provide for creation of a *Governance and Nominating Committee*. (*Paper No 10.1*)

Members are reminded to send to Council written papers on questions incidental to the profession which need to be discussed at the Annual General Meeting not less than 14 days prior to the date of the meeting as required by Articles 92 and 94.

Paper No. 3

MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING

PROPOSAL 3:

It is hereby proposed that the Minutes of the 3rd ICAM Annual General Meetings be adopted as a true record of the proceedings at that meeting.

(ATTACHED)

Paper No. 4

MATTERS ARISING

Minute No.	Action Required	Action Taken
12.(Subscription fees for 2016)	Council was mandated to determine the membership subscription fees for 2016 based on the latest specific inflation figures	Subscription fees were adjusted upwards by 25%

PROPOSAL 4:

It is hereby proposed that the Matters Arising from the 3rd Annual General Meeting be adopted.

Paper No. 5

COUNCIL REPORT

PROPOSAL 5:

It is hereby proposed that the Council Report be adopted.

(ATTACHED)