

## EXAMINATION ENTRY FORM (EEF)

NAME OF CANDIDATE ..... REGISTRATION NUMBER.....

ADDRESS (Please indicate whether it's an old or new permanent address by ticking in an appropriate box) Old ☐ New ☐

PHONE NUMBER(S) .....

DIET (JUNE/DECEMBER) .....

EXAM CENTRE (BLANTYRE/LILONGWE/MZUZU/ZOMBA) .....

*Please tick (✓) in the box provided for each paper you wish to enter*

### 1. CERTIFICATE IN FINANCIAL ACCOUNTING - Fee per paper : K24,400.00

FA1 Business Communication..... ☐ FA3 Business Knowledge..... ☐

FA2 Practical Mathematics & Computing..... ☐ FA4 Business Accounting..... ☐

Total Number of Papers ..... Total Fees Paid .....

### 2. ACCOUNTING TECHNICIAN PROGRAMME - Fee per paper : K29,000.00

TC1 Accounting/1 ..... ☐ TC7 Auditing..... ☐

TC2 Communication..... ☐ TC8 Business Law..... ☐

TC3 Business Mathematics and Statistics..... ☐ TC9 Costing & Budgetary Control..... ☐

TC4 Information Systems..... ☐ TC 10 Taxation..... ☐

TC5 Economics..... ☐ TC 11 Management..... ☐

TC6 Accounting/2..... ☐ TC 12 Company law..... ☐

Total Number of Papers ..... Total Fees Paid .....

### 3. CHARTERED ACCOUNTANT (MALAWI)

#### A. Knowledge Level - Fee/paper K52,000.00

P1 Accounting Framework..... ☐

P2 Legal Framework..... ☐

P3 Management Information..... ☐

P5 Assurance..... ☐

P6 Principles of Taxation..... ☐

P7 Business & Finance..... ☐

P8 Financial Management Accounting  
Skills & Competence..... ☐

Total Number of Papers.....

#### B. Professional Level - Fee/paper K87,000.00

B1 Financial Management..... ☐

B2 Financial Accounting & Reporting..... ☐

B3 Audit & Assurance..... ☐

B4 Tax Compliance..... ☐

B5 Public Sector Accounting..... ☐

B6 Business Strategy..... ☐

Total Number of Papers.....

#### C. Advanced Level - Fee/paper K150,000.00

A1 Corporate Reporting..... ☐

A2 Strategic Business Management.... ☐

Total Number of Papers .....

Total Fees Paid.....

Signature:.....

#### 4. DECLARATION

I .....declare that I have read and understood the terms and conditions contained in this examination entry form and agree to abide by them. I also acknowledge and agree that the Institute shall not be liable for any damage or loss resulting from any act of omission in connection with the entire process of handling of these examinations including but without prejudice to the handling hereof, marking, grading, assessing, compiling and advising the final marks thereof, whether caused by accident, negligence, error or carelessness or any other cause of whatsoever nature.

Signature:.....

Date:.....

#### Notes:

1. Fees are neither refundable nor transferrable.
2. Under no circumstances can a student withdraw or amend an examination entry after it has been accepted.
3. Closing dates for receiving examination fees: **31 March** for June diet and **30 September** for December diet. Late entries will not be accepted.
4. A cheque that is returned by the bank for whatever reason will attract a cash penalty of **50%** on redemption.
5. The Certificate in Financial Accounting programme is supposed to be completed within a maximum of **four consecutive sittings** (2 years) beginning with the sitting following the student's registration.
6. In the Technician programme **Accounting/1 and Communication must be passed before a student may attempt Accounting/2.**  
Students who have been offered exemptions **must pay exemption fees before they sit any paper** in a programme.
8. Examination entries will be acknowledged together with details of examination venues.
9. Payment can be made direct into either of the Institute's bank accounts given below. Money paid through this method will only be recognized as examination fees **upon ICAM receiving your examination entry form (EEF) and a stamped deposit slip written at the front your name, address and registration number.**

The accounts' details are as follows:

- (a) **ICAM Special Account, Account Number 632481, National Bank of Malawi Victoria Avenue Service Centre, Blantyre.**
- (b) **ICAM, Account Number 0970362417, First Merchant Bank (FMB), Haile Selassie Road Branch**

10. A copy of study manual will be provided for each subject entered (examination paper a student intends to sit / write).

#### FOR OFFICIAL USE ONLY

Receipt Number	
Amount Paid	
Date Paid	
Date entered in computer and signature of person entering	