

EXAMINATION ENTRY FORM (EEF)

1. GENERAL INFORMATION

NAME OF CANDIDATE REGISTRATION NUMBER.....

ADDRESS (Please indicate whether it's an old or new permanent address by ticking in an appropriate box) Old New

PHONE NUMBER(S)

DIET (JUNE/DECEMBER)(Year) 20.....

EXAM CENTRE (BLANTYRE/LILONGWE/MZUZU/ZOMBA)

Please tick (✓) in the box provided for each paper you wish to enter

2. CERTIFICATE IN FINANCIAL ACCOUNTING - Fee per paper : Early Bird Promotion K16,000 Normal / Standard K19,400.00 Late Entry K38,800

FA1 Business Communication..... FA3 Business Knowledge.....

FA2 Practical Mathematics & Computing..... FA4 Business Accounting.....

Total Number of Papers Total Fees Paid

3. ACCOUNTING TECHNICIAN PROGRAMME - Fee per paper : Early Bird Promotion K20,000 Normal / Standard K23,000 Late Entry K46,000

LEVEL 1

T1.1 Accounting/1
T1.2 Communication.....
T1.3 Business Mathematics and Statistics...
T1.4 Business Law.....

LEVEL 2

T2.1 Accounting/2
T2.2 Economics.....
T2.3 Information Systems.....
T2.4 Company Law.....

LEVEL 3

T3.1 Auditing
T3.2 Costing & Budgetary Control....
T3.3 Taxation.....
T3.4 Management.....

Total Number of Papers Total Fees Paid

4. CHARTERED ACCOUNTANT (MALAWI)

A. Knowledge Level - Fee/paper

Early Bird Promotion K40,000

Normal / Standard K45,000

Late Entry K90,000

P1 Accounting Framework.....

P2 Legal Framework.....

P3 Management Information.....

P5 Assurance.....

P6 Principles of Taxation.....

P7 Business & Finance.....

P8 Financial Management Accounting

Skills & Competence.....

Total Number of Papers.....

Total Fees Paid.....

B. Professional Level - Fee/paper

Early Bird Promotion K70,000

Normal / Standard K80,000

Late Entry K160,000

B1 Financial Management.....

B2 Financial Accounting & Reporting.....

B3 Audit & Assurance.....

B4 Tax Compliance.....

B5 Public Sector Accounting.....

B6 Business Strategy.....

Total Number of Papers.....

Total Fees Paid.....

C. Advanced Level - Fee/paper

Early Bird Promotion K120,000

Normal / Standard K128,000

Late Entry K256,000

A1 Corporate Reporting.....

A2 Strategic Business Management...

Total Number of Papers

Total Fees Paid.....

Signature:.....

NB. Examination Fee Early Bird Promotion
1 January to 15 February 2019

Standard/normal rate
16 February to 15 April 2019

Late entry
16 April to 30 April 2019

◆ Please note that the closing date for receiving examination fees for those sitting ICAEW papers is 15 April 2019

5. DATA USAGE CONSENT (FOR STUDENTS SITTING ICAEW EXAMINATIONS ONLY)

GENERAL DATA PROTECTION REGULATION (GDPR)

In order for you to complete this qualification ICAM must pass your personal information to the Institute of Chartered Accountants of England & Wales (ICAEW) who will add you to their databases. ICAEW supply examination support to ICAM for their students and will use your personal information for this purpose. At a later stage ICAM will instruct ICAEW to process your data for examination purposes.

Do you consent to ICAM passing your personal information to ICAEW & for ICAEW to use it for the purpose of including you in the examination processes? (tick box)

Yes

6. DECLARATION

Ideclare that I have read and understood the terms and conditions contained in this examination entry form and agree to abide by them. I also acknowledge and agree that the Institute shall not be liable for any damage or loss resulting from any act of omission in connection with the entire process of these examinations including but without prejudice to the handling hereof, marking, grading, assessing, compiling and advising the final marks thereof, whether caused by accident, negligence, error or carelessness or any other cause of whatsoever nature.

Signature:..... Date:.....

7. NOTES

1. Fees are neither refundable nor transferrable.
2. Under no circumstances can a student withdraw or amend an examination entry after it has been accepted.
3. A cheque that is returned by the bank for whatever reason will attract a cash penalty of **50%** on redemption.
5. The Certificate in Financial Accounting Programme is supposed to be completed within a maximum of **four consecutive sittings** (2 years) beginning with the sitting following the student's registration.
6. In the Technician Programme,
 - (a) Candidates shall take one level at a time and in sequential order (that is, Technician Level 1, Level 2 and Level 3).
 - (b) Candidates will be required to sit a maximum of four subjects/papers at each sitting.
 - (c) Candidates will be required to complete one level before proceeding to the next.
 - (d) Candidates remaining with some subjects at a level will be allowed to attempt the first papers at the next level.
 - (e) Candidates will be required to pass all the papers/subjects within ten (10) consecutive years, otherwise all accumulated passes will lapse.
 - (f) Accounting/1 and Communication must be passed before a student may attempt Accounting/2.
7. Students who have been offered exemptions **must pay exemption fees before they sit any paper** in a programme.
8. Examination entries will be acknowledged together with details of examination venues.
9. Payment can be made direct into either of the Institute's bank accounts given below. Money paid through this method will only be recognized as examination fees **upon ICAM receiving your examination entry form (EEF) and a stamped deposit slip written at the front your name, address and registration number.**

The bank accounts' details are as follows:

 - (a) **ICAM Special Account, Account Number 632481, National Bank of Malawi Victoria Avenue Service Centre, Blantyre.**
 - (b) **ICAM, Account Number 0970362417, First Capital Bank (FCB), Blantyre Branch**
10. Copies of study manuals can be accessed for free on ICAM website www.icam.mw

8. FOR OFFICIAL USE ONLY

Receipt Number	
Amount Paid	
Date Paid	
Date entered in computer	
Signature of person entering data	